

Beeston Hill St. Luke's C of E Primary School considers the privacy of its users to be a serious issue. Please read the following to learn more about our privacy policy.

### **What this privacy policy covers**

This policy covers how Beeston Hill St. Luke's C of E Primary School treats personal information that we collect and receives, including information to your past use of our website. Personal information is information about you that is personally identifiable like your name, address, email address or phone number, and that is not otherwise publicly available.

### **Information collection and use**

Beeston Hill St. Luke's C of E Primary School collects personal information whenever a user chooses to contact us via the web form within the contact us section. When contacting us using this method we ask for information such as your name, e mail address and telephone number. Beeston Hill St. Luke's C of E Primary School automatically receives and records information on our server logs from your browser, including your IP address, cookie information, and the page you request. We use information for the following general purposes:

- to customise the content you see
- fulfil your requests
- for technical web site administration

### **Information sharing and disclosure**

We do not rent, sell or share personal information about you with other people or non affiliated companies except to provide products or services you've requested, when we have your permission. We will use reasonable efforts to ensure that your personal data is not disclosed to regional/national institutions and authorities, unless required by law or other regulations.

### **Changes to this privacy policy**

We may update this policy. We will notify you about significant changes in the way we treat personal information by placing a prominent notice on our web site.